

Canterbury City Council  
Dover District Council  
Thanet District Council

Agenda

**East Kent  
Services  
Committee**

Monday

**7 November 2022**

at 2.00 pm

The Guildhall  
St Peter's Place  
Canterbury  
CT1 2DB

## Membership of the East Kent Services Committee

Councillor Ashbee  
Councillor Bartlett  
Councillor Carnac  
Councillor Fitter-Harding  
Councillor Pugh  
Councillor Richardson

Quorum: 6 councillors

### NOTES

1. Members of the public may at meetings of the Committee so long as they contact Democratic Services by 12.30pm the working day before the meeting.

2. The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

3. Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a non-commercial basis.

If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

4. The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.

Contact Officer: Democratic Services, 01227 862009,  
[democracy@canterbury.gov.uk](mailto:democracy@canterbury.gov.uk)

## Agenda

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1. **Apologies for absence**
2. **Substitute Members**
3. **Appointment of Chair and Vice-Chair**

Under the operating arrangements the Chairman for the municipal year 2022/23 will be a representative of Canterbury City Council and the Vice-Chairman will be a representative of Thanet District Council.
4. **Minutes of the previous meeting** 4 - 5

To confirm as a true record.
5. **Declaration of any interests**

To receive any declarations of interest.
6. **Any other urgent business to be dealt with in public**
7. **Exclusion of the press and public**

TO RESOLVE – That under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.
8. **The future of East Kent ICT** 6 - 8

TO CONSIDER the report from the Head of ICT.
9. **Any other business which falls under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both**

It may be necessary to exclude the press or public for this item.

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## CANTERBURY CITY COUNCIL

### EAST KENT SERVICES COMMITTEE

**Minutes of a meeting held on Friday, 10th September, 2021  
at 9.00 am in Guildhall, St Peter's Place Canterbury**

**Present:** Councillor Ashbee  
Councillor Bartlett  
Councillor Pugh  
Councillor Flack

**Officers:** Peter Davies - Director of Strategy and Improvement  
Josie Newman - Democratic Services Manager  
Estelle Culligan - Director of Law and Democracy

#### **281 Apologies for absence**

Apologies had been received from Councillors Carnac, Fitter-Harding and Richardson.

#### **282 Substitute Members**

Councillor Flack was present as a substitute for Councillor Fitter-Harding.

#### **283 Appointment of Chairman and Vice-Chairman**

RESOLVED: Councillor Bartlett (DDC) was elected as Chair for the municipal year and Councillor Fitter-Harding (CCC) was elected as the Vice Chair for the municipal year.

#### **284 Minutes of the previous meeting**

The minutes of the meeting on 27 January 2021 were agreed.

#### **285 Declaration of any interests**

There were no declarations of interest by councillors or officers.

#### **286 Exclusion of the press and public**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.

#### **287 Appointment relating to East Kent Services**

(This item was exempt from publication as it was information relating to individuals as such Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 applied.)

The Chairman drew attention to the supplement for the meeting.

The Director of Law and Democracy (DDC) introduced the report which explained that following the decision taken by all three East Kent Authorities (Canterbury, Thanet and Dover) to disband East Kent Human Resources and take back the majority of services in

house, it was necessary to amend the appointment to the Head of Collaborative Services to enable the residual East Kent Human Resources shared services to be delivered.

The Chairman invited debate and the Director of Law and Democracy (DDC) gave points of clarification as necessary. It was then proposed, seconded and when put to a vote agreed that the Committee RESOLVED:

1. To remove Estelle Culligan as Interim Head of Collaborative Services
2. To appoint Louise May as Head of Collaborative Services with effect from 1 September 2021 and authorise her to discharge the functions ascribed to that role in the Administrative Collaboration Agreement made between Canterbury City Council, Dover District Council and Thanet District Council.
3. To appoint Chris Bundell, Director of Finance for Thanet District Council, as Interim Head of Shared Services with immediate effect. Reason for the decisions: The failure to appoint a Head of Collaborative Services would result in a void in an appointment which would mean the functions delegated by the Councils could not be effectively discharged. The change is necessary to give effect to the changes made within the varied Collaboration Agreement.

**288 Any other urgent business to be dealt with in public**

There was no urgent business for the meeting.

**289 Any other business which falls under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both**

There was no urgent business for the meeting.

There being no other business the meeting closed at 9.09 am